



PEACHCROFT PRE-SCHOOL

Community Centre, Lindsay Drive, Abingdon, Oxon OX14 2RT

Telephone: Abingdon (01235) 555808

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Charity Commission Registration Number: 1022442

Dear Parents

Just a couple of reminders for the start of term:

- **Please ensure all permission slips are returned promptly by the date stated on the letter. This will ensure the trip to either Budgens or Rush Common School will go ahead and not have to be continually cancelled for all the children.**
- Kindly keep children with you whilst staff are setting up the outside area particularly in a morning before the session begins. We would also like to remind you that the children use the outdoor climbing frame at their own risk, pre-school can not accept liability for accidents which may occur outside of pre-school hours.
- Please arrive promptly before each session, the morning session begins at 9.15 am and the afternoon sessions 12.15 pm. Please arrive a few minutes before to take off your child's coat and find a peg for their belongings and wait for the door to open. This will prevent any disruption to the flow of the pre-school session. Please note any late arrivals will be recorded from January and passed to the Chair to be dealt with.
- Reminder regarding the Late Collection Policy, £5.00 will be charged for every 5 minutes you are late collecting your child.
- Please check your child's hair regularly for any head lice as this helps to prevent them spreading, a good tip is to condition your child's hair and then to use the special head lice comb whilst the conditioner is still in the hair before rinsing with water. If you leave a little conditioner in the hair the head lice find it difficult to grip onto the hair shaft.
- Parent Surgeries will again be taking place this Term please look out for time slots in the foyer.
- Following a Committee Meeting in March this year it was agreed that from September 2009 Karen would organise the parent rota and allocate slots to parents. If your child will still be attending pre-school in September 2009, we would like to ask you to complete and return the slip below by the 12th June 2009.

Thanking you for your continued support.

Helen, Jackie, Janet, Karen, Janine, Zena, Annette and Fiona.

Child's Name _____

1. I can help out on the following days:(ie Monday AM, or Wednesday AM)

2. Help with cutting out.

3. Enclose a £5.00 donation as I am unable to help.

Signature _____ --Date _____